



AUSTRALIA

# JESUIT REFUGEE SERVICE

## FOODBANK DELIVERY INSTRUCTIONS

Thank you so much for donating to the JRS Australia Foodbank. Your generosity is making a real impact in the lives of people seeking safety in our community.

Please follow these instructions to arrange your delivery and drop off your donations.



**Drop Off Location:** Our address is 10-12 Victoria Road, Parramatta, but access to our loading zone is via **Villiers Street, next to the Ann D.Clark Centre** (See photos and further instructions on the following page for help finding the entrance)



**Drop off Time:** We can accept donations on **Monday, Tuesday** and **Thursday** from **10.00am to 4.00pm**



**Please give us at least 24 hours notice** of your intended delivery time, so that we can ensure that we have the right people and space ready to receive your delivery

### Who do I contact to arrange my delivery?

**Kristina Lawton**

Food and Material Aid Officer

**Availability:** Monday, Tuesday, Thursday, 9am-5pm

**Phone:** 0434 422 573

**Email:** Foodbank@jrs.org.au

## To Enter:

On Villiers Street, next to the Ann D. Clark Centre, **look for a driveway marked 'Deliveries for Catholic Education Office'** - enter through here (*pictured below*)

Just inside the gate, on your right, you will see a sign that says **'Loading Zone JRS'** with two parking spots. Park there, then call Kristina to let her know you have arrived, and we will come out to help you unload.



## To Exit:

To exit from the JRS carpark, drive straight past the building foyer, turn left, and drive between the pillars marked 'Exit'. You will now be in an underground carpark. Proceed to the gate and press the blue button. The gate will open and you may exit.

